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| **Purpose:** | Mascot Public School – Monthly General Meeting |
| **Date:** | Monday 14 February 2022 |
| **Time:** | 7:00pm – 8:30pm |
| **Location:** | **Zoom Online Meeting**  Join Zoom Meeting  <https://nsweducation.zoom.us/j/62228440873?pwd=N3I2dnQwY1NRWFFPZDU2aVF2UTA5QT09>  **Meeting ID: 622 2844 0873**  **Passcode: pc** |
| **Duration:** | 90 mins |
| **Attendance:** | **All Welcome** |

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| **AGENDA** | |
| **Opening:** | * Call meeting to order *Meeting commenced at 7.15pm due to technical issues with the Zoom setup.* * Record of attendance and apologies  ***Attendees****: Brad Gilchrest, Kerren Hosking, Beth Hill, Lauren Mishhawi, Jessica Welch, Helen Te Rata, Margaret Malone, Anthony Hawker, Bec Kelly, Richie Edy, Kanaya, Katrina Blando, additional observers attended but were not identified* ***Apologies:*** *Anita Davids* * Conflict of Interest declaration *None* * Declare any vacancies: *Vice president and Secretary are vacant. All positions will be made reavailable in March for reelection. No nominations received at this meeting.* |
| **Minutes:** | * Read and confirm minutes from previous meeting  *Accepted as a true reflection of the meeting.* |
| **Business Arising:** | 1. **Welcome and introduction to the P&C (incl new members)**   *All attendees introduced themselves. President provided a brief reflection on 2021 and the many successes despite the challenges of COVID, including securing a community grant, positive fundraising activities and a strengthened school community.*   1. **Centenary Celebrations Update – update from working group**   *KH provided an update on the planning for the centenary celebrations. A planning workshop was held late last year and a calendar of activities mapped out. To date the working group has produced centenary medallions which are now with the school for distribution as part of student awards, worked with the local council, libraries and state archives to source historical information and assets, set up a school centenary Facebook page, confirmed the centenary logo and approved a centenary hat for sale through the uniform shop. The proposed birthday assembly for 18 February has been delayed to take place on Harmony Day (21 March). The next working group meeting will be scheduled for next week. It was AGREED to approve the expenditure for the medallions ($2000) and reimburse MPS for this spend. It was AGREED to source quotes for a slab cake, 300 cupcakes and cake toppers.* ***Action: Bec Kelly to contact Wilson’s Cake Shop.***   1. **Calendar of school events & planned activities for Term 1**   *Monday 21 March: centenary assembly to take place in conjunction with Harmony Day. It is hoped access restrictions to the school for parents may be eased by this time. Thursday 31 March: proposed date for the Colour Fun Run. The group AGREED to this date PENDING confirmation from Helen that school staff are comfortable to run without parent support if this is not allowed by that time.* ***Action: Helen to advise Kerren of outcome from staff discussion. Kerren to confirm booking with suppliers and provide details to the school to progress fundraising activities and planning.***     1. **Community Grant Funding Update**   *Group discussed the proposed outdoor kitchen/BBQ. KH is liaising with Helen to confirm requirements and release of grant funds. BG raised query about restrictions for building on site and whether we can use volunteers or access cost price arrangements with preferred suppliers. HT advised over a certain price need to go through the department re quotes for tradespeople. Infrastructure sign off on big projects (risk reduction) so this may apply for the BBQ - TBC. Option for working bee days flagged and BG is happy to look at arranging these. Margaret Malone happy to assist with community grant applications.* |
| **Correspondence:** | * **Share and notify of correspondence, both incoming and outgoing**   *BG advised there has been discussions with the ATO about outstanding audits of financials. Risk raised that insurances are not valid unless audits are up to date. It was AGREED to expend up to $500 for an external accountant to review unaudited annual accounts and get this up to date.* |
| **Reports:** | * **Treasurer’s report**   *It was a very successful run up to start of year with the uniform shop processing >$2500 sales. Since school returned sales have grown further.*  *Outgoings for the latter part of 2021 included the year 6 farewell (under budget), and diabetes fundraiser. Fundraising activities towards the end of year were very successful. This included the school raffles and election day BBQ/cake stall. In total we raised around $3500.*  *One of the biggest successes in 2021 was moving the uniform shop to online. It was AGREED to source a prepaid phone for Anita to use for uniform-shop related communication.* ***ACTION: Brad to organise phone/sim card.***   * **Principal’s report**   *Helen formally recognised Anita for her fantastic work with the uniform shop. Through her hard work and diligence she has elevated the service and made it seamless and efficient for families, going above and beyond.*  *Confirmed that 455 students are currently enrolled and there are additional families waiting for visas to be approved. There are 19 classes including two preschool – 15 students on preschool wait list. 19 in each kindy class. There are almost 80 kindy kids and they are settling in very well.*  *Infrastructure update: the front road and basketball court are being worked on and will be resealed during the easter holidays. There has been a lot of work around the grounds, including cleaning up yards, rubbish removal, demolition of old fencing, painting and smoothing of concrete. Native bees have arrived thanks to a successful grant last year, and work is progressing on the yarning circle to complete this by mid year.*  *The school continues to adhere to COVID-safe practices. Families and staff are doing the right thing with kids and testing with only around 5 cases to date. Thanks to the size of the grounds Mascot can cope with separating class cohorts, and teachers are very diligent in covid safe practices with many kids choosing to wear masks.*  *Lots of activities are underway. The Stage 3 swim school has started. There are meet the teachers zooms this week, and Yoganauts activity starting this term for kindy.*  *Helen has had her first meeting with the new artist-in-residence last week who will work with each stage in the school towards the proposed art show in term 4 (October). Stage 1 will commence half day sessions from next week. Every child will get to work with her, including preschool.* |
| **General Business:** | * **Open discussion**   *Botany Bites are willing to offer Mascot families access to ordering on Mondays, Tuesdays and Thursdays. It was AGREED to proceed with extending the service.* ***Action: Brad to contact Botany Bites and advise the start date to Helen.***  *P&C membership was discussed and the group advised that to vote you need to be financial. It is a $2 fee and this can be done via the online uniform shop. All parents are encouraged to join and become involved in the P&C.* |
| **Closing:** | * **Date of next meeting** *confirmed as Monday 7 March* * **Meeting closed at 8.45pm** |