

MASCOT PUBLIC SCHOOL



2023
INFORMATION
BOOK

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MASCOT PUBLIC SCHOOL

PRINCIPAL'S MESSAGE

I would like to welcome you to Mascot Public School. I hope that you find the information we have for you in this booklet to be useful in your quest to find out more about our wonderful school.

Your children will find our school a happy, friendly and secure place; one which will stimulate their desire to learn, create and discover. The continual development of positive, respectful relationships between students, parents, community and staff builds an atmosphere of warmth, support and well-being.

We hope that you, through your interest, personal involvement and cooperation with us, will come to feel very much a part of this school.

Various school activities will be explained in our newsletter which comes out fortnightly. It is very important for you to read this as it contains vital information about life at our school.

The school web page contains a calendar of events and updates on news about our school. It also has useful links for helping your child in all aspects of school life.

If you have any concerns regarding your child and his/her schooling, please feel free to contact us. Feedback from parents and caregivers is very important to us.

To really participate in school life please join the Parents and Citizens Association.

Welcome to Mascot Public School.

HELEN TE RATA
Principal

CALENDAR OF EVENTS

TERM 1	TERM 2
Day 1: School Development Day (pupil free) Day 2: School Development Day (pupil free) New Kindergarten and Preschool enrolments Swimming Carnival (Yrs 3 – 6) Meet the Teachers night Parent/ Teacher Interviews Grandparents Day (to be confirmed) School Photos Selective High Schools Entrance Test ANZAC Service Easter celebrations (Easter Hat Parade) Swim Scheme	Day 1: School Development Day (pupil free) Cross Country (eight-year old upwards) NAPLAN (Year 3 and Year 5) Student Semester 1 Reports NAIDOC Week Swim Scheme
TERM 3	TERM 4
Day 1: School Development Day (pupil free) Education Week Athletics Carnivals K-2 and 3-6 Opportunity Class (OC) Placement Test (Year 4) Book Week National Literacy and Numeracy Week Swim Scheme (to be confirmed)	Kindergarten Orientation Days Swimming Scheme Preschool orientation Preschool graduation/concert Student Semester 2 Reports Kindergarten Graduation Presentation Day Year 6 Farewell Dinner End of Year Celebrations Student Leadership Election

SCHOOL TERMS 2023

Term 1 – Friday, 27 January 2023 to Thursday, 6 April 2023

(Students return Tuesday 31 January 2023- **Kindergarten start Monday 6th February 2023**)

Term 2 – Monday, 24 April 2023 to Friday, 30 June 2023

Tuesday 25 April- ANZAC DAY Public Holiday

(Students return Wednesday 26 April)

Term 3 – Monday, 17 July 2023 to Friday, 22 September 2023

(Students return Tuesday 18 July)

Term 4 – Monday, 9 October 2023 to Tuesday, 19 December 2023

(Students finish Friday, 15 December)

ACCIDENTS AND ILLNESS

First Aid is provided to children by trained personnel when an accident occurs. In the event of illness or a serious accident, the school will:

- Ring the parent/caregiver or emergency contact.
- In all cases, take the necessary steps to ensure the wellbeing of the child.
- If the Principal or attending staff members consider the situation to be an emergency, an ambulance will be called and the parents notified. The school has ambulance cover for all students.

If the Principal feels that it is necessary for the child to be at home, parents will be called to collect the child.

**CHILDREN SHOULD NEVER BE SENT TO SCHOOL IF THEY ARE ILL
OR SHOW SYMPTONS OF COVID**

ALLERGIES AND HEALTH NEEDS

When you enrol your child, you will be asked to indicate if they have asthma or allergies that require medication and if you have a Health Care Plan from your GP. Please ensure these forms are completed accurately and that you inform the school if there are any changes to the information you provide. Some plans need to be updated annually.

ASSESSMENT AND REPORTING

Parent/Teacher interviews are held at the end of Term 1.

A report of your child's progress is sent home at the end of Terms 2 and 4. It details your child's progress in key learning areas.

Classroom assessment and reporting practices reflect an 'outcomes approach' to teaching and learning. Monitoring of learning is carried out daily by all teachers.

Regular feedback is given to parents. You are advised to view all work that has been sent home. Discussion with your child about his/her work is a positive way of supporting your child's learning. Student work is shared with parents. Comments made by the teacher will help give an indication of how your child is progressing.

If you require additional information, please make an appointment with your child's class teacher.

ATTENDANCE

All children enrolled at school are required by law to attend school on each day that teaching is provided up until the age of 17 years. It is the parent's duty to ensure regular school attendance.

Children must be at school by 8:55am.

Class teachers record daily attendance and absences for part of a day or a full day. **Parents should send a note or email the school explaining ANY absence.** Please send the note as soon as the child returns to school. All absences and partial absences (i.e. arriving late and leaving early) are marked in the class roll when the teachers are informed why the absence occurred. Alternatively, you can telephone the school office and report the reason for absence.

Absences and partial absences are also noted on your child's report.

Our rolls are checked regularly by the Home School Liaison Office. If he/she has a concern about a child's absences, he/she may take action to rectify the situation.

Wherever possible, doctors' appointments should be made out of school hours. When taking holidays in school term, speak to the school about dates before making arrangements. Students are allowed no more than 15 days of approved leave per school year.

- **Arriving late:** If your child arrives at school after 9:00am, he/she must come to the office for a late note before going to his/her classroom. This note should then be presented to the class teacher on arrival to the classroom.
- **Leaving early:** If a child is leaving school early, the parent must come to the office to collect a Leave Pass for the class teacher. Wherever possible, leaving school early should be avoided, especially on a regular basis.
- **Leaving the school permanently:** Parents should notify the school in writing prior to leaving. Any outstanding monies (for excursions, sports etc.) should be paid to the school office. Please return any library, home reading and homework reading books to the class teacher before the last day of attendance

BEFORE AND AFTER SCHOOL CARE

3Bridges Community is the provider of our OSHC (Out of School Hours Care). They provide the students of Mascot Public School with before, after school and vacation care programs. 3Bridges is a friendly, experienced teams and qualified OOSH leaders providing a dynamic range of play-based activities that reflect your child's interests, abilities and culture.

The service is located at Mascot Public School's hall.

For more information visit: www.afterschoolcare.org.au or call 1300 327 434

BUS TRAVEL

All Kindergarten to Year 2 children are entitled to an opal card. Children in Years 3 - 6 must live more than 1.6 km from the school to be eligible.

Application forms are available from the school office. When signing the application form, the parent or carer declares that they support the Code of Conduct for School Students on Buses and that it has been explained to their child.

Children who misbehave or do not show their opal card will have their card and travel withheld. Parents who wish to travel on the school bus must pay the correct fare.

CHANGE OF ADDRESS

It is vital that the school be notified if you change your address, telephone number (at home or at work), emergency contact details, medical conditions and custody or access orders. Please notify changes in writing to the school office or via the school email address.

CHANGE OF CLOTHES

THIS SECTION IS ESPECIALLY IMPORTANT FOR KINDERGARTEN PARENTS

Occasionally, children may have an accident at school and it is necessary to provide them with a change of clothing. It is sometimes difficult to keep enough clean clothing in the correct sizes at school for the demands, so it is advisable, particularly for younger children, to have some clothing in their bags for emergencies.

CHILD PROTECTION EDUCATION AND LEGISLATION

The NSW Department of Education has developed a series of child protection lessons, designed to support young students to be able to identify where problems arise that may put their safety, welfare or wellbeing at risk. The lessons focus on developing protective skills and establishing and maintaining positive relationships. Department regulations require staff and volunteers to obtain a (WWCC) Working With Children Check clearance number. These can be obtained at www.service.nsw.gov.au.

**ALL VISITORS MUST COME TO THE OFFICE TO SIGN IN AND GET A VISITOR PASS.
THIS PASS MUST BE VISIBLE AT ALL TIMES.**

CHOIR

Mascot Public School has an infants and primary choir. The children have a simple audition to be in the choir and we practise during lunch times. The children then perform at special occasions, assemblies and events such as Showcase.

COLLECTION OF CHILDREN FROM SCHOOL

THIS SECTION IS ESPECIALLY IMPORTANT FOR YEARS K - 2

Classroom teachers need to be aware of who has the authority to collect your child/children from school, especially Kindergarten, Year 1 and Year 2 children. In general, only parents will be authorised to collect children from school. All other people will need to provide a letter from the parents authorising them to collect the child.

If you have any court papers related to your child, please make an appointment to see the Principal to pass on a copy of these papers.

Before taking any child from school during school hours, it is necessary to call at the office to obtain authorisation. This procedure is essential as it ensures maximum safety for all children while they are at school. Children will be handed to parents by staff. Parents do not go to classrooms.

COMPUTERS AND TECHNOLOGY IN SCHOOL

Our school is equipped with devices in classrooms and the library, a computer lab and several pods of devices throughout the school. All have access to the internet. We also have two 'connected' classrooms which enable video conferencing with other schools and 'virtual' excursions.

Learning is inherently valued in high tech classrooms complete with interactive whiteboards. Children are expected to leave Year 6 as confident, literate and innovative users of technology. They develop knowledge, skills and understanding in the area of information and communication technologies (ICT).

Children are encouraged to use the internet for finding information from worldwide sources. Each family needs to carefully read the Department of Education's *Acceptance Use of the Internet Policy* and inform the school if they do not want their child to have an email account and access to the internet

Parents should consider issues about "cyber safety" to ensure that children are safe online at home.

CONCERNS AND COMPLAINTS

At our school, we acknowledge that at times parents have concerns about their child's education. Issues or concerns that you have are most effectively dealt with if they are raised in the following ways:

1. Make an appointment to talk to your class teacher. This makes the most productive use of time available - when the teacher is free to give you their full attention.
2. If you consider that the issue you have raised is still unresolved, you need to state this to the teacher at the conclusion of the meeting and make an appointment with the Assistant Principal overseeing your child's class.
3. If you are still dissatisfied with the outcome of the meeting, please make an appointment to meet with the Principal. Results of this meeting may include monitoring the situation, further discussion with people involved or outside support may be sought.

If after steps 1-3 you are still dissatisfied, contact the Director, Public Schools NSW on 02 9582 5800 who will try to resolve the situation further. The expectations for the Director will be that the above steps have been followed.

DEBATING

All students in Years 3-6 are given the opportunity to participate in the debating team. Students who are successful are able to participate in relevant debating competitions.

DOGS ON SCHOOL GROUNDS

No dogs are allowed on school grounds without the permission of our Principal.

EMERGENCY FORMS

At the beginning of each school year, emergency forms are sent home. Parents/carers are requested to fill in the form accurately and return it as soon as possible.

The school requires that the name, phone number and address of an additional contact person (usually a family member or close family friend) be included on the form. If you are unable to be contacted in an emergency, then your contact person will act on your behalf. Should any of your contact details change throughout the year, you must notify the office immediately.

ENGLISH AS AN ADDITIONAL LANGUAGE/DIALECT (EAL/D)

The EAL/D teachers team-teach with all teachers to provide programs for children whose first language is not English. Students eligible for EAL/D support range from those newly arrived in Australia and beginning to learn English to Australian-born students from a language background other than English.

How can parents communicate with the school if they don't speak English? Translation and interpreter services are available. Telephone 13 14 50 for assistance.

ENROLMENTS

1. All students whose families live within the zone for Mascot Public School can enrol at our school. Students living outside our area can fill out an application to enrol form and may be accepted for enrolment following an interview with the Principal.
2. Children may enter Kindergarten at the beginning of the school year if they turn five on or before 31st July in that year. Upon application, the Principal must ensure that an appraisal of the child's educational needs is completed in consultation with parents and carers.
3. Kindergarten students can only enrol up until the end of Term 1, unless they are transferring from another school.
4. Temporary Residents of Australia need to apply for an Authority to Enrol and must fulfil the specific requirements necessary to be allowed to enrol. The Temporary Residents department can be contacted on 1300 300 229. They will provide you with the necessary information and documentation.

EXCURSIONS AND INCURSIONS

Teachers are able to bring to life the work that they are studying in class by taking the children to such places as the zoo, museum, historical buildings etc. Performing artists also visit the school.

Attendance at all excursions is expected. Teachers try very hard to keep costs for excursions to a minimum.

The Principal must be satisfied that all children participating in an excursion meet the necessary standards regarding general behaviour. Children who fail to meet an acceptable standard will be unable to attend excursions.

Full school uniform must be worn on an excursion unless stated otherwise.

Overnight excursions for Years 5 and 6 students are organised annually. These enable children to broaden their horizons, gain social skills and develop independence. Naturally these are more expensive but the benefits for the children are worth the cost.

If, at any time, you are experiencing financial difficulties and are finding it difficult to meet the cost of an excursion, please contact the Principal to organise a payment plan.

HIGH POTENTIAL AND GIFTED STUDENTS

High potential and gifted students are provided with appropriate opportunities, stimulation and experiences to develop their potential and satisfy their learning needs. Enrichment activities are included in class programs. Teachers are trained to identify gifted children and to provide appropriate extension activities in curriculum areas. Students are also given the opportunity to apply for opportunity class placement (OC) and selective high schools.

HIGH SCHOOL ENROLMENTS

All children are entitled to a place in their local high school. Our local high schools are JJ Cahill Memorial, Randwick Boys', Randwick Girls', South Sydney, Matraville Sports and Alexandria Park Community School. This school is designated according to your home address.

Placement in selective high schools is made through competitive, external state-wide selection procedures (please refer to the 'Selective Schools' section of this booklet) however all acceptances into high schools are arranged by the high school, not the primary school. Parents of Year 6 students are required to complete the forms sent home by the primary school early in the year.

High schools conduct induction/orientation days for new Year 7 students towards the end of the year.

HOMEWORK

Mascot Public School's Homework Procedures are in line with the NSW Department of Education's Homework Policy (August 2000). This policy has been created after consultation between staff, parents and the community through staff meetings, surveys and P&C meetings.

Please read the contents with your child and discuss this policy and both the school's and your expectations. If you have any questions, please see your child's teacher in the first instance.

Homework allows for practising, extending and consolidating of work done in class. Homework provides training for students in planning and organising time and continues to develop a range of skills in identifying and using information sources. Additionally, it establishes habits of study, concentration and self-discipline.

ILLNESS (COVID 19)

Please do not send your child to school if they are sick. We ask for your understanding and cooperation in this matter so that no child is exposed unnecessarily to infections.

Please notify our school office about any allergies, asthma etc. suffered by your child.

COVID 19

In accordance with advice from NSW Health, parents and carers are reminded **NOT** to send children to school if they are unwell, even if they have the mildest flu-like symptoms.

NSW Health has requested that schools encourage anyone who is unwell or has even mild flu-like symptoms, to arrange to be tested through their local medical practitioner or one of the COVID-19 clinics.

Students and staff should continue to stay home when sick

Students, staff and visitors should only attend school when they are symptom free. We strongly encourage all students, staff and visitors to follow the guidance issued by NSW Health. We will continue to send home students or staff displaying symptoms.

Anyone who believes they have been exposed to COVID-19 is strongly recommended to monitor for symptoms and test if they have any concerns, as well as wear a mask. We will continue to support our families to use rapid antigen tests (RATs) if symptomatic or if you believe you have been exposed to COVID-19. RAT testing may help identify the infection early and is important if you are in contact with people at greater risk of serious illness if exposed to COVID-19.

For positive COVID-19 cases

If there is a positive case in your child's class, year or other grouping, your child can continue to attend school in line with NSW Health advice.

If a student or staff member receives a positive RAT or PCR test, they should:

- record the positive result, if a RAT was taken, through the [Service NSW website External link](#) or [Service NSW app External link](#)- please add details of your child's school or early childhood education centre when prompted.
- notify the school of the positive RAT or PCR test result as soon as possible.

Negative results do not need to be reported to Service NSW or to the school.

Staff and students may use the RAT kits supplied to them by their school. If you require additional RAT kits for your child, please get in touch with your school's front office who can provide or organise additional kits.

Schools will continue to inform their community when there is a positive case in the school and guide families based on NSW Health advice, including monitoring for symptoms.

All schools will be vigilant when implementing infection control. Schools will promote the need to follow good hygiene practices such as:

- regularly washing hands
- avoiding sharing drinks or food
- coughing or sneezing into your elbow, or a tissue which should be discarded immediately
- filling water bottles from bubblers rather than using the bubbler directly.

IMMUNISATION

THIS SECTION IS ESPECIALLY IMPORTANT FOR KINDERGARTEN PARENTS

Before commencing Kindergarten, your child will be ready for another protective dose of immunisation against diphtheria, tetanus and whooping cough. Your child's immunisation history must be presented when your child enrolls.

The Department of Health advises that all children should have the correct number of protective doses before commencing school. If you are not sure whether your child has had these, you should consult your family doctor, local council clinic or community health centre.

The Department of Health is concerned that complacency regarding immunisation against these serious, preventable childhood diseases may produce significant risks of outbreaks in the community.

In the event of an outbreak of vaccine-preventable disease, unimmunised children will be required to remain at home for the duration of the outbreak. Full details of these infectious diseases and the periods of exclusion are available to all parents. Children who have been excluded from school with contagious diseases must call at the office upon returning to school.

INFECTIOUS DISEASES

We have included a table of some common childhood illnesses/diseases and an indication of the expected absence from school.

DISEASE	PERIOD OF TIME TO KEEP YOUR CHILD AT HOME
Chicken Pox	For 5 days from the onset of the rash and when blisters have dried
Diarrhoea	Until diarrhoea has stopped
German Measles	Until fully recovered and for at least 4 days after the rash appears
Glandular Fever	It is not necessary to keep your child home but some children with glandular fever are too sick to attend school
Hand, Foot And Mouth	Until the blisters have dried
Measles	For at least 4 days after the appearance of the rash.
Mumps	Until child has fully recovered and for 9 days after the appearance of swelling
Whooping Cough	For 5 days from the start of antibiotic treatment. Otherwise, keep home for 2 weeks from when "whoop" starts
Head Lice	Until the first treatment is carried out. Check other members of the household and only treat them if lice are detected. Treat again in 7 days. Tell the school and any possible close contacts such as friends
Impetigo	If the sores are being treated and are properly covered by a clean dressing, children are allowed to attend school

INTERNATIONAL STUDENTS

**THIS SECTION IS ESPECIALLY IMPORTANT FOR NEWLY ENROLLED
INTERNATIONAL STUDENTS**

Our **International Student Coordinator** is Mrs Worthington. She can speak to you regarding any concerns you have about our school, your health, homestay issues or if you require a change of address form. She is located in the main office.

The name of the School **Counsellor** is Mr Sexton. He can speak to you if you have concerns, feel unhappy or are homesick. He is located downstairs of Block B, in the corner of the Kindergarten classrooms.

Our **Stage Leaders** are Ms Hamilton, Ms Robertson, Mr Atkins and Mr Hawker. They can speak to you if you have any concerns about your school work.

The contact person in the front office for international students is Ms Couch. She can help you if you need to submit any documents.

More information regarding international students as well as translations are available on the DE International website: www.internationalschool.edu.au

CRICOS Provider Name: NSW Department of Education

CRICOS Code: 00588M

KEY LEARNING AREAS

The six areas of learning for children in Kindergarten to Year 6 are:

1. **English** – students learn about the use of the English language in its various textual forms, encompassing spoken, written and visual text.
2. **Mathematics** – students develop knowledge, skills and understanding in number and algebra, measurement and geometry and statistics and probability.
3. **Science and Technology** – students learn about natural and made environments by actively engaging in the processes of working scientifically and working technologically.
4. Human Society and Its Environment has now been replaced with **History** and **Geography** (these are separate syllabus documents).
 - a. **History** – provides opportunities for students to explore human actions and achievements in a range of historical contexts.

- b. **Geography** – is the study of places and relationships between people and their environments.
- 5. **Creative Arts** – students explore and experience different art forms, including dance, drama, music and visual arts.
- 6. **Personal Development, Health and Physical Education (PDHPE)** – aims to develop knowledge and understanding, skills, values and attitudes that will help students to adopt active, healthy and fulfilling lifestyles.

Each learning area is divided into stages of development. These correspond to:

Preschool	
Early Stage 1	- Kindergarten
Stage 1	- Years 1 and 2
Stage 2	- Years 3 and 4
Stage 3	- Years 5 and 6

We match students to their stage of development to provide suitable learning experiences and to cater for individual needs. Emphasis is placed on fostering positive attitudes and raising children's self-esteem. With these, we hope children will realise their potential, becoming "quality learners".

Learning across the curriculum: Students are prepared for life outside of school through a range of programs that put learning into context, making it relevant and part of the culture of everyday school life.

These areas include:

Cross Curriculum Priorities:

- Aboriginal and Torres Strait Islander histories and cultures
- Asia and Australia’s engagement with Asia
- Sustainability

General Capabilities

- Critical and creative thinking
- Ethical understanding
- Information and communication technology capability
- Intercultural understanding
- Literacy
- Numeracy
- Personal and social capability

Other Learning Across The Curriculum Areas

- Civics and citizenship
- Difference and diversity
- Work and enterprise

LEARNING AND SUPPORT TEAM (L&ST)

A L&ST is a whole school planning and support system. Its purpose is to address the learning and support needs of students through the coordination, development, implementation, monitoring and evaluation of educational and support programs across the school. A referral to the L&ST must be made by the class teacher of students where there are identified additional needs. Ms Rosen is the Leader of the L &ST and Wellbeing.

LEARNING AND SUPPORT

We have a number of specialist staff to support students. These are Learning and Support Teachers, EAL/D teachers (formerly known as ESL teachers) and SLSOs (formerly known as teachers' aides).

Teachers work together to identify students who need additional support and then to plan a suitable program to assist them. This program may involve one of the specialist staff mentioned above. Parents should not hesitate to contact the school with any concerns they may have about their child's progress in learning, so that a referral can be made to the learning and support team, if needed.

LIBRARY

Our school is equipped with a well-resourced library which is the school's key resource centre. Children are encouraged to become enthusiastic borrowers and classes visit the library each week to borrow books and develop information skills. The library is open to children during some lunch times.

To borrow books, each child must have a library bag with his/her name and class clearly marked on it. Cloth library bags can be purchased from the uniform shop and can be used on excursions.

LOST PROPERTY

Any lost property items are kept in crates located near the old canteen. You are welcome to look through the lost property to retrieve your child's garments. Please label all items of school clothing. If it is marked clearly, we will return it to your child. After a period of time, accumulated lost property is laundered and added to our clothing pool.

LUNCH AND RECESS

Recess and lunch are important meals. They should be nutritious so they provide the nutrients needed for a healthy body. Children need to be taught how to make good food choices just as they need to be taught how to read and write. If they learn how to choose a healthy diet during childhood, such habits are likely to continue throughout their lives.

Pack a small snack for recess in a separate bag to their lunch. It may include:

- A piece of fresh fruit or some dried fruit
- Savoury biscuits and cheese or a spread (not Nutella or similar chocolate nut spreads)
- A small drink

Place your child's lunch in a larger bag or box. Please offer a variety for lunch each day to encourage your child to eat, for example:

- A bottle of water to keep your child hydrated all day.
- Raw veggies such as carrot sticks, cherry tomatoes, cucumber or capsicum strips are popular as a snack or in a sandwich. Also including fresh fruit is a good idea.
- Wholegrain, wholemeal or high fibre breads such as seeded rolls, Lebanese, pita, lavash breads or bagels make filling sandwiches.
- Fillings such as tuna or salmon, boiled eggs, beans or lean meats such as beef or chicken.
- Small boxes or bags of dried fruit, rice crackers or unsalted, unsweetened popcorn.

MEDICATION

Our school follows the Department of Education's strict policy on the *Administration of Prescribed Medication* to school students.

If your child is unwell, please keep him/her home until they're completely well.

In some circumstances, children may need prescribed medication at school. Please note that eye or ear drops will not be administered by staff at any time. The School Administrative Manager has the authority to oversee the giving of prescribed medicine.

We ask parents to:

- Bring a letter from your child's GP stating medication required, dosage and frequency.
- Write a letter to the Principal stating the child's name and class, name of the medicine, dosage and time. Letters are kept on file.
- Put the medication into single doses (if possible).
- Write clearly on the medication what it is, the name and class of the child and the time it is to be taken.
- Hand the medicine in at the office (do not give it to the class teacher).
- Remind your child about the time they must come to the office to take the medicine.

The child must come to the office to take the medicine at the prescribed time. Unfortunately, office staff cannot accept responsibility for reminding children to come.

Children must never keep any type of medication in their school bags, including headache tablets. The only exception is for asthma sufferers who may keep their medication with them and self-administer.

Parents whose children need prescribed medication for long term medical conditions must contact the Principal as indemnity forms need to be signed and procedures and policies need to be explained.

MEET THE TEACHER

In Term 1, we have a "Meet The Teacher" evening at which parents can find out about how their child's class operates. At the end of Term 1, parent/teacher interviews occur to communicate your child's learning development. In Years 3 – 6, we are committed to 3-way reporting where your child is invited to attend the parent/teacher Learning Conferences as well.

If, at any time, you wish to discuss your child with the teacher, do not hesitate to contact the school to make an appointment. Teachers are generally available before and after school. Interpreter assistance is available by phone or interview.

MONEY COLLECTION

To assist our office staff we would appreciate it if school payments for excursions, sporting activities etc could be made by online through the Mascot website.

Visit the Mascot website and click on the "make a payment tab" and follow the **red *** to complete the payment. This will free up an enormous amount of time each day and provide a more secure way to bank.

Please note the all permission notes for all school excursions, sporting activities need to be placed in the boxes provided in the office foyer. Thank you for your support in this matter.

Money for excursions and school performances must be paid by the due date indicated in order to assist with the school's payment to the vendor. School activities and excursions cannot be attended unless full payment has been made **prior** to the event.

NAPLAN (NATIONAL ASSESSMENT PROGRAM – LITERACY AND NUMERACY)

A number of state-wide tests are conducted during your child's primary school years.

NAPLAN tests aspects of literacy and numeracy in Years 3 and 5 and are held during the second week in May.

The results of the tests will provide important information to schools about what each student can do and will be used to support teaching and learning programs.

Parents of Year 3 and Year 5 students receive a confidential report at the end of Term 3 on their child's NAPLAN results and a comparison with the whole state. Parents and students are reminded that NAPLAN is one assessment tool used by our school to determine a student's capabilities and areas for further development. We use ongoing assessment data collected throughout the term as well as data collected prior to and after a unit of study. Our school report best reflects a culmination of this data.

NEWSLETTER

A comprehensive school newsletter is distributed fortnightly via email on Mondays during school terms. The newsletter contains important information, details and dates of school functions and notices of meetings as well as featuring children's work. Be sure to read the newsletter to ensure that you are up to date. The newsletter is also on our school webpage.

Please ensure that you provide a current email address so you can be kept fully informed.

PARENT INVOLVEMENT

Currently, the major way which parents can support their child's education is to join the:

1. **Parents and Citizens' Association:** The P&C provides opportunities for parents and community interaction and participation in the life of the school. The P&C coordinates fundraising activities to obtain additional resources for the benefit of all students, including the ever-popular Mother's and Father's Day stalls. The P&C meets on a regular basis. Dates for meetings are published at the start of each year. Check the newsletter for times. At these meetings a whole range of interesting topics related to the school are discussed. Regular agenda items include the Principal's report as well as consideration of expenditure items based on funds generated by the workings of the P&C. Feel free to come along and experience the friendly atmosphere of this important group who contribute to making Mascot Public School the fantastic learning environment that it is

PARKING AT SCHOOL

Parents are **NOT** permitted to drive onto or park within the school grounds at any time.

Parents wishing to leave their car should park in the car park opposite the school and use the school crossing or traffic lights to cross King Street.

Drivers should obey the parking signs and always take extra care outside schools. Penalties for ignoring the signs are excessive.

A 40km p/h Low Speed Zone exists around Mascot Public School between 8.00am and 9.30am and 2.30pm and 4.00pm week days. Please drive carefully.

PRESENTATION DAY

This special event is held in December each year to present awards for outstanding achievement in the academic, sporting and citizenship fields.

PUBLIC SPEAKING

All students are taught public speaking techniques and participate in the school's public speaking competition. Students who are successful at the school level enter the Sydney Region Public Speaking and the Multicultural Public Speaking competitions.

RELIGIOUS EDUCATION

On Thursday afternoons, religious education is available to students in the following – Anglican, Catholic, Greek Orthodox and Islamic. The classes are for half-hour duration. Parents are asked on enrolment to indicate their preference. A non-scripture option is also available. A written note from a parent is needed for children to swap from their nominated scripture class to non-scripture. Children in non-scripture are supervised and participate in general school activities. Additional classes could be offered as the need arises.

SCHOOL CROSSING

There are two pedestrian crossings that operate in King Street. The RTA has also provided a crossing supervisor to assist children crossing the road. Please use this crossing or the traffic lights when coming to and from school to ensure the safety of your children. Young children should always hold an adult's hand when crossing the road.

PLEASE DO NOT ENCOURAGE YOUR CHILD TO RUN ACROSS THE ROAD

SCHOOL CONTRIBUTIONS

Our General School Contribution is a voluntary payment to support additional educational programs each year. The contribution for 2023 is \$50 for one child at school and \$80 for a family.

Our school welcomes your contributions as they significantly enhance the resources made available to children. This contribution is supported by the P & C and are tax deductible.

SCHOOL COUNSELLOR

Our School Counsellor is a trained and experienced teacher who has completed additional specialist training in psychology. The School Counsellor is a part-time member of our staff who is concerned with children experiencing learning difficulties and/or behavioural or emotional problems.

When teachers are concerned about a student, they are able to refer that child to the school's Learning and Support Team with your permission. The Counsellor may then be asked to conduct interviews and/or tests to help determine the most suitable methods of helping the child who has been referred. Some children and/or parents may be referred to agencies outside the school for further specialist assistance.

Children and parents may also request interviews with the School Counsellor. Any such request however must be made through the Principal.

SCHOOL DEVELOPMENT DAYS

There are **six days** during the year that are known as School Development Days. They fall on the **first and second day back in Term 1, Term 2 and Term 3 and the last 2 days of the school year.**

These days are important as they allow all teachers to meet to write procedures, develop curricula or engage in professional learning activities. Students do not attend school on these days.

SCHOOL RULES

School is, and should be, a safe and happy place to be. All children have the right to learn and no child has the right to disrupt others from learning. Our Student Wellbeing Procedures encourages children to develop self-discipline by taking responsibility for their actions.

Our wellbeing mantra is “Respectful, Responsible Learners”.

Expectations of behaviours that support this mantra are displayed around the school.

SCHOOL VEGETABLE GARDEN AND ORCHARD

The school, with community and corporate support, has developed an extensive vegetable garden and orchard. This project involves children in every stage of planting, caring for crops and harvesting. The aim is to encourage children to change their eating patterns for life.

The continued project is only possible with volunteer support. If you can assist in any way, please contact the school.

SELECTIVE SCHOOLS

Students of high academic ability may elect to undertake assessments for:

- Opportunity Class (OC) placement in Year 5 -This assessment covers language, mathematics and general ability. The OC test is usually held in August. Places are offered during the final term of Year 4 so that students will be prepared for the following school year
- Selective High Schools placement in Year 7 - This assessment covers English, mathematics and general ability. Applications are made in the final term of Year 5. A test is conducted in Term 1 of Year 6 and offers made to students in Term 3 of Year 6.

SEESAW & SENTRAL

At Mascot Public School we use SEESAW and the SENTRAL Parent Portal for communication. Seesaw connects you to your child's classroom and teacher and Sentral connects you with important notes, information and reports regarding your child.

SPORT

There is a strong emphasis on fundamental movement skills, participation, enjoyment and good sporting attitudes.

Kindergarten to Year 2 participates in a range of activities on Friday mornings to develop their movement skills and fitness.

Years 3 to 6 participate in games, skills and fitness activities via the class Personal Development, Health and Physical Education (PDHPE) sessions.

All children will participate in a gymnastic program during the year. This will attract a fee.

Our School House colours are Red, Green, Blue and Yellow.

We are currently in the process of changing our house names for 2023



All children are allocated to a Sports House for sporting carnivals which include athletics, cross country and swimming. Children are encouraged to wear clothes showing their house colours at these events. We have a proud tradition of competition between the houses. Each year the winning house is recorded on an honour board. House Captains are elected at the start of each year.

Zone Carnivals - School teams are entered in the zone athletics, swimming, cross country, netball, rugby league, rugby union and AFL carnivals. The opportunity to proceed to higher levels of competition is available for those with outstanding talents. Primary children have the opportunity to represent their school at zone, regional and ultimately, state level, if selected.

SMOKE FREE ZONE

There is a total ban on smoking on school premises in accordance with NSW state government legislation.

STUDENT ASSISTANCE SCHEME

Requests for financial assistance are to be made in writing to the Principal. All applications will be handled with complete confidentiality.

STUDENT WELLBEING

At our school, we place a great deal of importance on the development of children's confidence and self-esteem as well as on developing their leadership capabilities and their social skills. A number of programs have been implemented in the school to cater for the children's development in these areas. Among them are:

- Child Protection
- Drug Education
- Senior Students' Leadership Course
- Aquatic Skills Course
- Vision & Hearing Testing - Kindergarten

The School has a **NO HAT NO PLAY** policy. If children do not wear a hat, they must play in the shade.

School is, and should be, a safe and happy place to be. All children have the right to learn. The school rules reflect the emphasis we place on caring for each other. A variety of strategies are used in the school to recognise and reinforce positive behaviour.

UNIFORMS

Full school uniform should be worn to school each day.

The uniform shop is located in the infants building.

The summer and winter uniform requirements for girls and boys from Kindergarten to Year 6 are outlined on a separate sheet. In the back of this booklet, you will find a complete Uniform List and Uniform Order Form for 2023.

Please label all clothing with your child's name, especially hats and jumpers, recess and lunch.

MASCOT P & C ASSOCIATION SCHOOL UNIFORM 2023	
SUMMER UNIFORM	
GIRLS K-6	School dress or Navy skort/shorts or navy long tailored pants and sky-blue polo shirt with crest
BOYS K-6	Navy shorts or navy long tailored pants and sky-blue polo shirt with crest JACKET – Navy microfiber jacket or navy sloppy joe or navy zip-up jacket
WINTER UNIFORM	
GIRLS K-6	Winter tunic with sky blue skivvy (navy tights or white socks) or Navy microfiber pants, navy fleece track pants or navy long tailored pants and Sky blue polo shirt or sky-blue skivvy
BOYS K-6	Navy microfiber pants, navy fleece track pants or navy long tailored pants and Sky blue polo shirt or sky-blue skivvy JACKET – Navy microfiber jacket or navy sloppy joe or navy zip-up jacket
SPORTS UNIFORM	
GIRLS & BOYS	Sports T-Shirt and navy shorts or navy tracksuit pants (fleece or microfiber) Navy fleece or microfiber jacket The uniform outlined above is for summer and winter and will be used for PSSA sport. Some teams may have uniforms provided (eg football jumpers)
GIRLS AND BOYS	
HAT	Navy blue wide brim hat Navy blue school cap Navy bucket hat The school has a “ no hat no play ” policy
SOCKS	Short white socks
SHOES	Black (leather) or black joggers (full black only, no coloured stripes etc) White joggers may be worn on sports days
HAIR	Long hair should be tied back and all ribbons, headbands, scarves, scrunchies etc must be plain navy or sky blue
JEWELLERY	Jewellery may not be worn at school

Summer uniform is worn during Terms 1 and 4

Winter uniform is worn during Terms 2 and 3

**All uniform items can be purchased online from the school website.
The school uniform shop located near the kindergarten classrooms.**

UNIFORM SHOP ORDER FORM 2023

Opening Hours:

ONLINE ORDERS ONLY

Contact will be made when order is ready for collection

The Uniform shop is located in the Infants' hall near the Kindergarten classrooms

ITEM	SIZES	PRICE	QTY	SIZE	TOTAL
GIRLS UNIFORM					
NAVY SKORT (Branded)	3,4,6,8,10,12,14,16,18,20	\$30.00			
GIRLS SUMMER DRESS UNIFORM	4-6	\$55.00			
GIRLS SUMMER DRESS UNIFORM	7-14	\$58.00			
GIRLS WINTER TUNIC	4,6,8	\$70.00			
GIRLS WINTER TUNIC	10-14	\$75.00			
GIRLS & BOYS UNIFORM					
SKY BLUE SHORT SLEEVE POLO SHIRT	4,6,8,10,12,14,16	\$22.00			
SKY BLUE LONG SLEEVE POLO SHIRT	4,6,8,10,12,14,16	\$26.00			
NAVY UNISEX SHORTS (S/M/L)	4,6,8,10,12,14,16	\$15.00			
NAVY FLEECE JUMPER	4,6,8,10,12,14,16	\$25.00			
NAVY FLEECE TRACK PANTS	4,6,8,10,12,14,16	\$20.00			
NAVY FLEECE ZIP UP JACKET	4,6,8,10,12,14,16	\$30.00			
NAVY MICROFIBRE JACKET	4,6,8,10,12,14,16	\$45.00			
NAVY MICROFIBRE TRACK PANTS	4,6,8,10,12,14,16	\$30.00			
ADDITIONAL ITEMS					
NAVY WIDE-BRIM HAT Years K-2	Small, medium, large	\$15.00			
NAVY SCHOOL CAP Years 3-6 only	ONE SIZE	\$15.00			
NAVY BUCKET HAT	XS/S, S/M, M/L, L/XL	\$15.00			
SPORTS T-SHIRT WITH LOGO	4,6,8,10,12,14,16	\$16.00			
MASCOT SCHOOL BAG	ONE SIZE	\$55.00			
LIBRARY/EXCURSION BAG	ONE SIZE	\$14.00			
SCARF/BEANIE/GLOVE SET	SET	\$20.00			
TOTAL ENCLOSED					\$
WINTER UNIFORM ORDERS MUST BE PLACED BEFORE MARCH 30TH (ORDERS TAKE 4 TO 6 WEEKS)					

CHILD'S NAME: _____ CLASS: _____

PARENT'S NAME: _____ MOBILE: _____

ITEMS ARE TO BE: SENT HOME WITH MY CHILD COLLECTED FROM THE OFFICE

PAYMENT METHOD: ONLINE ONLY (VISA & MASTERCARD Surcharge applies)

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